

**Fort Payne High School  
2024-2025 Parent and Family  
Engagement Plan**

**1. Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including 1% set aside, and the right of parents to be involved.**

We present this information at the Fall Parent Involvement Night during the first weeks of school. During the presentation, an overview of the Title I program and its requirements are discussed as we involve parents in the joint development of the plan and process review and improvement. Parent input is solicited and parents are informed that Title I schools receive 95% of 1% of Fort Payne City Schools' total allocation to implement parent involvement activities. Additional meetings may be discussed throughout the year to discuss the school-wide process and progress.

We provide a link to view the presentation of the Title I information for those that could not attend the meeting through our Facebook page, Twitter account, and website.

**2a) Describe how there will be a flexible number and format of parent meetings offered; 2b) Describe how parents will be involved in the planning, review and improvement of the Title I Program; and 2c) Describe how funds allocated for parent involvement are being used in the school.**

2a. Parents will be given the opportunity to attend an annual parental involvement meeting during the months of September and October. In this meeting, parents will be given information describing the program and its benefits for the student. Parents will be given opportunities to give input with ways in which the program and services can be improved. This information will be presented to the parents in a manner in which they can understand. Parents are also able to give input during parent/teacher conferences that are held during the school year. Parents will be notified of upcoming meetings through the system's automated calling system better known as Blackboard Connect and by letter. We will have two meetings - once during the school day and once in the evening - in order to accommodate different schedules.

2b. At FPHS we want to involve parents in all aspects of the Title I program. Our process for how parents are provided opportunities for involvement and decision-making is as follows: The Fort Payne City School District employs a Parental Involvement Specialist and two curriculum coaches that serve the school on a daily basis. We also have two parents that serve as representatives on the decision-making committees and as contacts for other parents to contact to get answers to questions about parental involvement and parents' rights. They also assist in evaluating the Parental Involvement Plan. Title I parents are made aware of who these parents are at the annual meeting in September. Parents are also given a timeline outlining various parent involvement opportunities that will take place throughout the school year. Then, we remind parents about Blackboard Connect and the FPHS Website which will have current information concerning Title I and Parental Involvement opportunities. During our school-wide parent involvement day, Fort Payne High School holds a general meeting where information will be presented about Title I programs, the curriculum, and forms of academic assessment used. Parents will learn about intervention methods and instruction that will be offered to Title I students. Parents will also be given information about how



they can participate in decisions related to the education of their child. Presently, we have about 45 percent of our school population that have Spanish-speaking parents. An interpreter will be present at the meeting to communicate with these parents. In addition, documents are provided, to the extent practicable, in the parent's native language.

Upon conclusion of the general meeting, parents will be invited to visit their child's general education classroom and meet their teacher. At this time, teachers will provide additional information concerning the performance of their child. Meeting times will vary in order to accommodate different schedules, and we will offer meetings during the school day and during the evening.

2c. FPCS has a Parental and Family Engagement Specialist that works to provide communication and information to parents on how they can help their child while also collaborating with the Parent Engagement Lead Parent representative to make decisions on how to best spend the funds. School-wide diversity awareness training has been conducted since 2018 and will continue this school year. Title I monies are allocated for this area. Besides the Parental and Family Engagement Specialist, funds are used for printing, copying, and mailing communications home to parents.

**3. Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children.**

At parent meetings throughout the fall, Fort Payne High School presents information about its Title I programs, the curriculum, and forms of academic assessments used to determine instruction. Parents learn about priority goals in reading and math. They also learn about how to schedule a parent-teacher conference and are reminded about how they can participate in decisions related to the education of their child. We presently have about 45% of the student body identified as Hispanic with several of their parents that speak only Spanish. An interpreter will be provided at all Title I meetings to help communicate with these parents. In addition, documents are provided, to the extent practicable, in the parent's native language. We have also added 2 bilingual aides, 3 full-time EL instructors, and 1 part-time EL teacher that will be on campus during the regular school day.

**4. Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School-Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated).**

Fort Payne High School reviewed and revised its School Compacts in May of 2024. The compact was developed by the Title I committee. All parents will be given a copy of the compact at our annual Title I parents meeting. The compact will be explained to the parents, and they will be asked to sign the compact signifying their commitment to working in partnership with the school in ensuring that their child is successful in school. The compacts will be discussed with teachers at faculty meetings. The homeroom teacher will be given the responsibility to explain the compact to the students and obtain the students' signatures. The signed compacts are filed in the school office. In May of 2025, the school compacts will be reviewed by the CIP committee and updated as needed. English and Spanish versions are provided.



**5. Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement Plan.**

In May of each year, Fort Payne High School will convene its CIP committee to review, evaluate, and revise its Continuous Improvement Plan. There are two parents on the Committee who represents all the parents of the school. During the review process, all parents are notified of the review through notices that are sent home, Blackboard Connect, and the information is placed on the school marquis. The notices let parents know the plan is under review and that a copy of the plan for review is in the library, main office, and at the Fort Payne City Schools Central Office. It also makes them aware that parents have the right to give input regarding the revision of the plan. If parents disagree with any aspect or component of the School Parent Involvement Plan or CIP, they may put their comments of dissatisfaction in writing to be submitted to the LEA with the plan.

**6. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement). To ensure effective involvement of parents and to support partnership among the school, parents, and the community to improve student academic achievement, our school:**

**(6a) Shall provide materials and training to help parents to work with their children to improve their children's achievement to foster parental involvement.**

Fort Payne High School will accomplish this through its required annual Title I parent meeting held at the beginning of the school year, as well as additional Title I parent meetings held throughout the year. Parents will receive an overview of the state academic content standards, academic achievement standards, and assessments. Classroom Pacing Guides will be posted on the school website for parents to view. Teachers will post weekly plans in the Schoology LMS for students to share with their parents. In addition, an explanation will be given regarding Title I, what services will be offered, and how parents have the right to be involved in their children's education. Parents will learn about their role in helping their child be successful and the best ways to work in partnership with their child's teachers. Privately scheduled meetings for assistance with parents and school staff are available either virtually or in person.

**(6b) Shall educate teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.**

Fort Payne High School's CIP Committee works diligently to ensure that all parent materials and training are closely aligned with our school's identified goals and CCR Standards. Our technology specialists will meet with parents as needed in an effort to keep all stakeholders abreast of the latest technology and apps being used at the school. Specific topics will include ACT/PSAT Training Sessions, Schoology, and PowerSchool help sessions, and working as a partner with the child's teacher. We will also offer scholarship, Pell Grant, and student loan workshops to help parents with the second phase of education. Privately scheduled meetings for assistance with parents and school staff are available either virtually or in person.

**(6c) shall to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with other federal programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully**



**participating in the education of their children.**

Fort Payne High School will continue to work with its teachers through in-services, faculty meetings, and data meetings in understanding the importance of parental involvement and that parents are our partners. Data meetings will be used to develop strategies and examine data to assist teachers with developing strategies that parents may use at home to assist the child with his/her targeted interference. All students are assigned an academic advisor that will monitor student achievement in his/her content area and will make monthly contact with parents when needed.

**(6d) Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.**

Fort Payne High School coordinates its parental involvement program for all Title I parents. Teachers are encouraged to keep open communication with the parents throughout the school year. We utilize the Blackboard mass notification system, Remind, and physical newsletters to send communications home in the parent's native language. We also have the support of in-person translators and an online translating service. Every effort is made to accommodate parents with disabilities. Our website is accessible to those with visual and hearing impairments.

**(6e) Shall provide such other reasonable support for parental involvement activities as parents may request.**

Fort Payne High School will provide timely information about specific programs by sending notices home and announcing dates and times as well as posting on social media. This information will be provided in English and Spanish. Fort Payne High School has a bilingual teacher who assists in verbally communicating with these parents as needed. We use Blackboard Connect, emails, and Remind as a means of directly contacting students and parents. Our school website contains a link to PowerSchool that provides the parents access to the student's grades, attendance, and discipline.

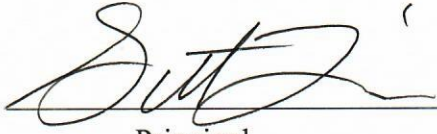
Fall and Spring Parent Involvement Nights are scheduled for parents to attend, parent/teacher meetings are scheduled when requested, and an Open House is scheduled at the beginning of the year to provide information about the school, student schedules, and school policies as well to answer questions parents may have. Access to the school's policies and procedures is provided to parents at the beginning of the year.

**7. Describe how the school will ensure the provision for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory students; including providing information and school reports in a format and, to the extent practicable, in a language that parents can understand.**

Fort Payne High School will provide timely information about specific programs by sending notices home and announcing dates and times as well as posting on social media. This information will be provided in English and Spanish. Fort Payne High School has a bilingual teacher who assists in verbally communicating with these parents as needed. We use Blackboard Connect, emails, and Remind as a means of directly contacting students and parents. Our school website contains a link to PowerSchool that provides the parents access to the student's grades, attendance, and discipline. Appointments with a translator present is also provided to assist parents with creating accounts to view their child's grades and attendance. Translators are also available during Parent Involvement Nights.

Our EL parents meet with the EL teachers each year to discuss and review their child's plan and progress.

Our Title I allocations will be used to provide the financial needs to maintain our Parent and Family Engagement Coordinator and other costs related to parent engagement.

  
Principal

9/17/24  
Date of Approval